

CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 Q₁M The governance and leadership is in accordance with the vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Index for Supporting Documents

S. No.	Particulars	Page No.
1	Vision & Mission Statement	1
2	Core Values	1
3	Institutional Organogram	2
4	Governing Council	3
5	College Development Committee	4
6	Internal Quality Assurance Cell composition (IQAC)	5
7	Statutory and Management bodies	6 - 8
8	Cells and committees at Padmashree Institute of Management and Sciences	9
	1. Administrative division	10 - 28
	2. Academic division	29 - 45
	3. Research division	46 - 52
	4. Internal Quality Assurance division	53 - 57



Dr. Anuradha. M
Principal
Padmashree Institute of
Management & Sciences

PADMASHREE INSTITUTE OF MANAGEMENT AND SCIENCES

VISION

“We want that education by which character is formed, the strength of mind is increased, the intellect is expanded, and by which one can stand on one’s own feet”.

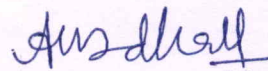
Swami Vivekananda

MISSION

- Foster intellectual growth and character development.
- Inculcate the idea of a lifetime learning process.
- Provide education that transforms lives, and builds communities that improve society.
- Assert skill development leading to self-sustainability.
- Develop scientific temper amongst faculty and students.
- Develop leadership qualities that enhance collaborative approach, and professional relationships with industry and research organization.

CORE VALUES

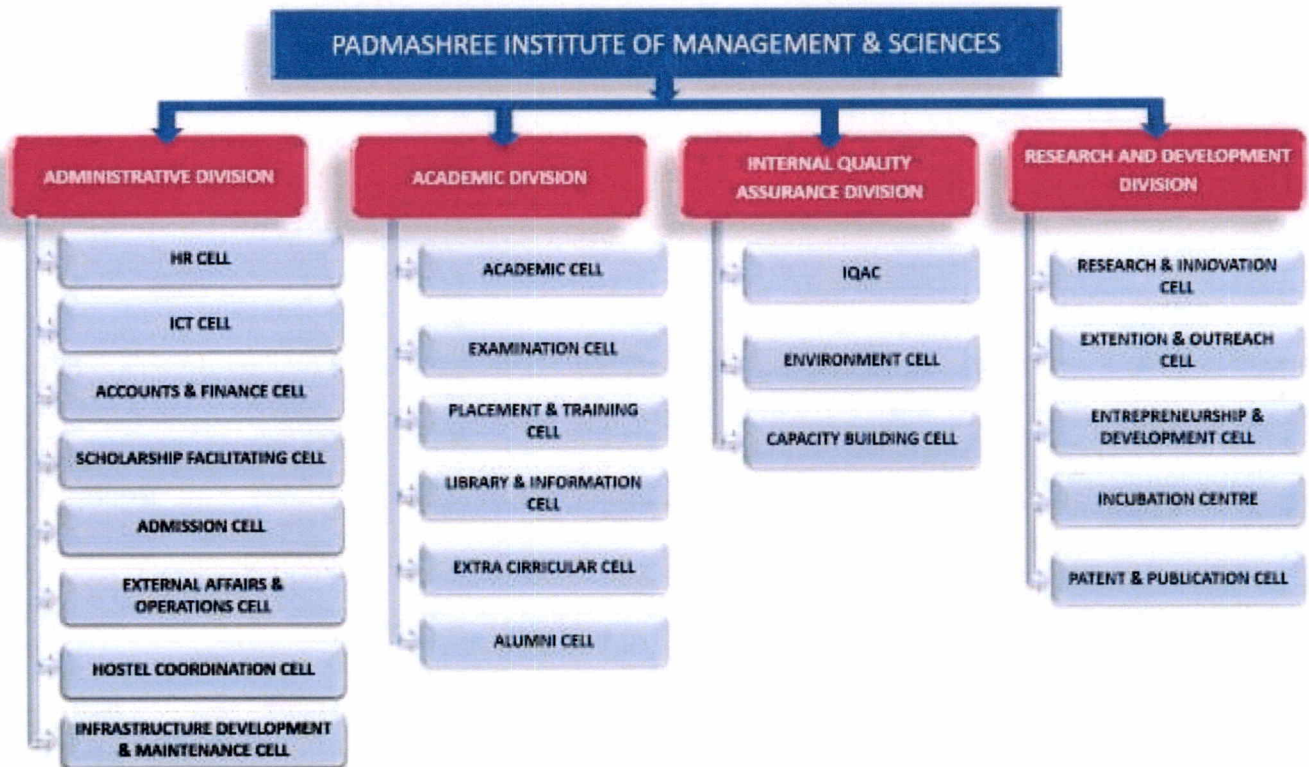
- Contributing to societal development
- Promoting teamwork and inculcating values
- Holistic development of students
- Pursuit of academic excellence



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INSTITUTIONAL ORGANOGRAM



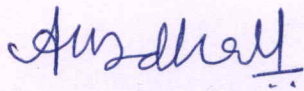
Anuradha

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Management & Sciences

GOVERNING COUNCIL

S. No.	Name	Role
1	Mr. T.K.Narayanappa	Managing Trustee
2	Mr. Satish	Chairman
3	Dr. Anuradha.M.	Secretary
4	Mr. Prem Sohanlal	University nominee
5	Dr. Usha Devi M.V.	University nominee
6	Prof. Rajesh Shenoy	Member
7	Dr. K.Y. Reddy	Member
8	Dr. Thammaiah R.B.	Member
9	Dr. Sudipta Kumar Mohanty	Member

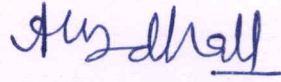



Dr. Anuradha. M
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COLLEGE DEVELOPMENT COMMITTEE

S. No.	Name	Role
1	Mr. Satish	Chairman
2	Dr. Rajesh Shenoy	Director
3	Dr. Anuradha.M.	Principal
4	Dr. Sudipta Kumar Mohanty	Head, Academics
5	Dr. Thammiah R.B.	Head, Examinations
6	Dr. Umalatha	IQAC Coordinator
7	Dr. Anuradha M.	Research Cell Director
8	Dr. Ashok Godavarthy, MD, Radiant Research Pvt. Ltd.	Industry Expert
9	Dr. Srinath, Merck Life Sciences Pvt. Ltd.	Industry Expert
10	Dr. Shilpa P.	Coordinator, Governance and Leadership
11	Mrs. Manjubhargavi O.J.	Coordinator, Hostel
12	Dr. Nethra S.	Nominee Teaching representative
13	Ms. Veena	Nominee Non-Teaching representative
14	Ms. Yogeshwari	Student representative
15	Mr. Ajay Kamble	Alumni representative




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IQAC CELL

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Prof Rajesh Shenoy	Management member
3	Dr. Umaitha	Coordinator
4	Dr. K.Y. Reddy	Faculty member
4	Dr. Sarada Devi M.S	Faculty member
5	Mrs. Rajani Balaji	Faculty member
6	Dr. Sudipta Kumar Mohanty	Faculty member
7	Mrs. Subbalakshmi. G	Faculty member
8	Mrs. Manjubhargavi O.J	Faculty member
9	Dr. Thammaiah R.B	Faculty member
10	Dr. Shilpa. P	Faculty member
11	Dr. Nethra. S	Faculty member
12	Mr. Sreeramulu	Administrative member
13	Ms. Veena S	Administrative member
14	Mr. Subbanna	Local society member
15	Dr. S. Balasubramanya	Industry expert member
16	Dr. Ashok Godavarthi	Employer member
17	Mr. Ajay Kamble	Alumini member
18	Ms. Medha	Student member



Anuradha M

Dr. Anuradha. M
 Principal
 Padmashree Institute of
 Management & Sciences

STATUTORY AND MANAGEMENT BODIES

1. Board of Management.
2. Governing Council.
3. Academic Advisory Council.
4. Research Advisory Council.

1. Board of Management

Composition:

S. No.	Name	Role
1	Mr. Satish	Chairman
2	Mr. T.K. Narayanappa	Managing Trustee
3	Mrs. Shruthi	Trustee
4	Dr. Rajesh Shenoy	Director
5	Dr. Anuradha M.	Principal

2. Governing Council

Composition:

S. No.	Name	Role
1	Mr. T.K.Narayanappa	Managing Trustee
2	Mr. Satish	Chairman
3	Dr. Anuradha. M.	Secretary
4	Mr. Prem Sohanlal	University nominee
5	Dr. Usha Devi M. V.	University nominee
6	Prof. Rajesh Shenoy	Member
7	Dr. K.Y.Reddy	Member
8	Dr. Thammaiah R.B.	Member
9	Dr. Sudipta Kumar Mohanty	Member

3. Academic Advisory Council

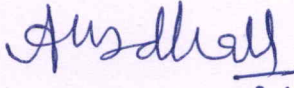
Composition:

S. No.	Name	Role
1	Mr. Satish	Chairman
2	Prof. Rajesh Shenoy	Director
3	Dr. Anuradha.M	Principal
4	Mr. PremSohanlal Dr. Usha Devi M. V.	University nominees
5	Dr. Thammaiah R. B. Dr. Sudipta Kumar Mohanty	Senior faculty members
6	Ms. Shika Sharma, Kanti Sweets Mr. Srinath, Merck Life Sciences Pvt. Ltd	Industry experts
7	Prof. H.S. Subramanya, IBAB Prof. Thimme Gowda, KSHEC, GOK Dr. Eshwaran, Biocon Academy	Academic experts
8	Ms. Sneha Mr. Ajay Kamble	Alumni member

4. Research Advisory Council

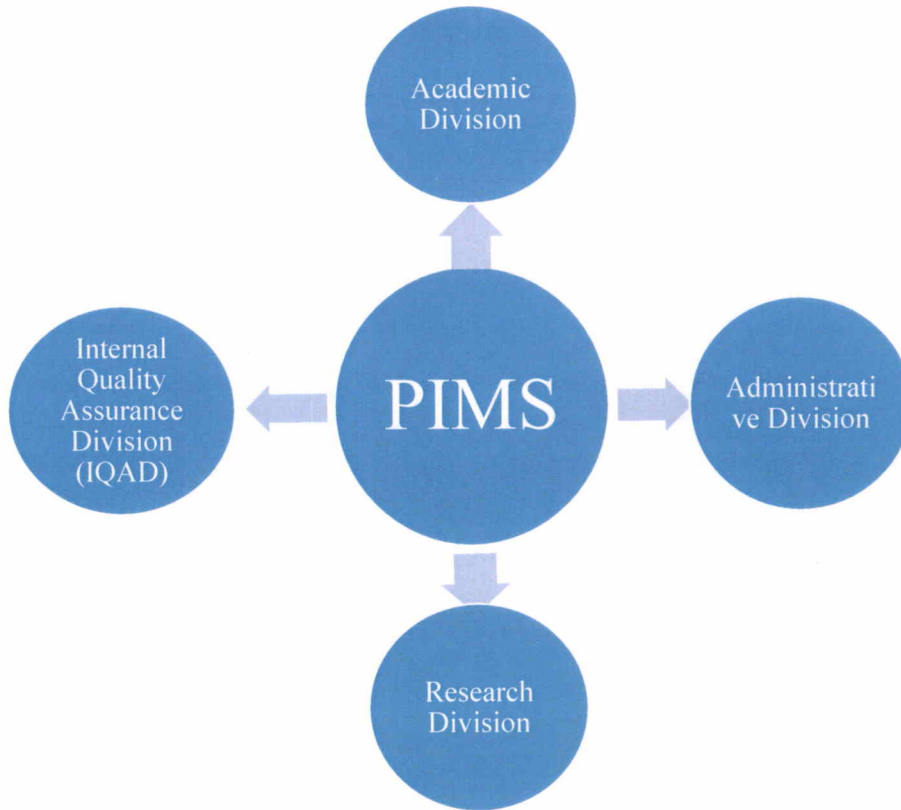
Composition:

S. No.	Name	Role
1	Dr. Anuradha.M	Research Director/Head
2	Dr. Umalatha	Co-ordinator
3	Dr. Sudipta Kumar Mohanty Dr. Nethra S. Dr. Shilpa P. Dr. Nagamani J. E. Dr. Indu. B. K.	Members
4	Dr. Balasubramanya , ABLE Mr. Ashok Godavarthi, Radiant Research Pvt. Ltd	Industry experts
5	Dr. Usha Ravindra, GKVK Dr. Deepthi Saini, Protein Design Dr. Sunker Ramanjulu, Okhlama State University, USA Dr. Yamuna Karthik, Tishcon Corporation, New York, USA Dr. Padmavathi, IIT Kharghpur	Research Institution Expert
6	Ms. Richa Kakkar	Alumni member

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Cells and Committees at Padmashree Institute of Management and Sciences (PIMS)



Dr. Anuradha. M
Principal
Padmashree Institute of
Management & Sciences

1. Administrative division

Cells and committees under administrative division

1.1 HR Cell

1.2 ICT Cell

1.3 Hostel Co-ordination Cell

1.4 Scholarship Facilitating Cell

1.5 Accounts and Finance Cell

1.6 Admission Cell

1.7 External Affairs and Operations Cell

1.8 Infrastructure Development and Maintenance Cell

1.1 HR Cell

Composition

S. No	Name	Role
1	Dr. Anuradha. M	Chairperson
2	Mrs. Shreya Rao Dr. Thammaiah R. B	Co-ordinators
3	Mr. Sreeramulu Ms. Veena	Members

Roles and responsibilities

1. Recruitment and Selection: The HR cell is responsible for managing the recruitment and selection process of faculty and staff members. This involves creating job postings, screening resumes, conducting interviews, and selecting the most suitable candidates.
2. Training and Development: The HR cell is responsible for identifying the training and development needs of the staff and faculty members and organizing training programs to enhance their skills and knowledge.
3. Performance Appraisal: The HR cell is responsible for conducting periodic performance appraisals of staff and faculty members to evaluate their performance and provide feedback to improve their productivity.
4. Employee Relations: The HR cell is responsible for managing employee relations, resolving conflicts, and ensuring a healthy work environment.

5. Compliance: The HR cell is responsible for ensuring compliance with all relevant laws and regulations, including labor laws, tax laws, and regulations related to employment.
6. Payroll and benefits: The HR cell is responsible for managing the payroll process and administering employee benefits such as health insurance, retirement plans, and vacation time.
7. Policy development and implementation: The HR cell is responsible for developing and implementing policies and procedures related to employment, including policies on attendance, leave, and performance management.
8. Record Keeping: The HR cell is responsible for maintaining employee records, including employment contracts, performance evaluations, and other relevant documents.

Committees under HR Cell

1.1.1 Staff Welfare and Development Committee

Composition

S. No	Name	Role
1	Mr. Satish	Chairperson
2	Mr.Sreeramulu	Convener
3	Prof. Rajesh Shenoy Dr. Anuradha M Dr. K.Y Reddy Dr. Sudipta Kumar Mohanty Dr. Thammaiah R. B Mrs. Rajani Balaji Dr. Umalatha Dr. Shilpa P	Members

Roles and responsibilities

The Staff welfare and development committee typically plays an important role in promoting the welfare and professional development of the faculty and staff members. Their roles and responsibilities include:

1. **Welfare initiatives:** The committee is responsible for identifying and implementing welfare initiatives for the faculty and staff members. This may include programs related to leave benefits, higher education support, health and wellness, employee assistance programs, insurance, social, cultural events and other welfare initiatives.
2. **Professional development:** The committee is responsible for identifying and implementing professional development programs for the faculty and staff members. This may include support for higher education support, attending training programs, workshops, and conferences to enhance their skills and knowledge.
3. **Performance recognition:** The committee is responsible for recognizing and rewarding the performance of faculty and staff members. This may include awards, certificates, and other forms of recognition for exceptional performance.
4. **Grievance redressal:** The committee is responsible for addressing and resolving grievances of the faculty and staff members. This may involve mediation and conflict resolution to ensure a healthy work environment.
5. **Communication:** The committee is responsible for maintaining effective communication with the faculty and staff members.
6. **Budgeting:** The committee is responsible for preparing and managing the budget for the welfare and development initiatives of the faculty and staff members.
7. **Policy Development:** The Committee is responsible for developing policies related to the welfare and development of the faculty and staff members. This may involve working with the HR cell and the college administration to ensure that the policies are aligned with the overall goals and objectives of the college. The Committee plays a critical role in promoting the welfare and professional development of the faculty and staff members, which can contribute to a positive work environment and enhance the overall performance of the college.

1.1.2 Student Welfare and Development Committee

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi O.J	Convener
3	Dr. Indu B.K Mrs.Rajani Balaji Mr. Roopesh Kumar Mrs. Sarala Hemanth Kumar	Faculty members
4	Ms. Medha Mr. Tejas	Student members

Roles and responsibilities

The Student welfare and development committee plays an important role in promoting the welfare and development of the student body. Their roles and responsibilities include:

1. Counseling services: The committee is responsible for providing counseling services to the students. This may include academic counseling, career counseling, and personal counseling.
2. Student development programs: The committee is responsible for organizing programs and activities to enhance the overall development of the students. This may include workshops, seminars, and other training programs to enhance their skills and knowledge.
3. Welfare initiatives: The committee is responsible for identifying and implementing welfare initiatives for the students. This may include programs related to health and wellness, financial assistance, social and cultural events.
4. Student leadership development: The committee is responsible for promoting leadership development among the students. This may include organizing leadership training programs and encouraging student involvement in student organizations and clubs.
5. Communication: The committee is responsible for maintaining effective communication with the students. This may include newsletters, emails, and other forms of communication to keep them informed of the committee's activities and initiatives.
6. Budgeting: The committee is responsible for preparing and managing the budget for the welfare and development initiatives of the students.

The committee plays a critical role in promoting the welfare and development of the students, which can contribute to a positive college experience and enhance the overall performance of the college.

1.1.3 Women Welfare and Development Committee

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi O. J	Convener
3	Dr. Indu B. K Dr. Sunitha Vivek Mrs. Akhila N	Faculty members
4	Ms. Yashaswini Ms. Soundarya	Student members

Roles and responsibilities

1. **Creating awareness:** The committee is responsible for creating awareness about women's issues and rights among the college community. This involves organizing seminars, workshops, and talks on topics such as gender equality, sexual harassment, and women's health.
2. **Addressing issues:** The committee is responsible for addressing issues faced by women students and faculty members. This may include addressing complaints of sexual harassment, discrimination, and other forms of gender-based violence.
3. **Counseling Services:** The committee is responsible for providing counseling services to women students and faculty members. This may include academic counseling, career counseling, and personal counseling.
4. **Advocacy:** The committee is responsible for advocating for the rights of women students and faculty members. This may involve working with the college administration to develop policies that promote gender equality and prevent discrimination and harassment.
5. **Welfare Initiatives:** The committee is responsible for identifying and implementing welfare initiatives for women students and faculty members. This may include programs related to health and wellness, financial assistance, social and cultural events.

1.1.4 Anti-Ragging Committee

Composition

S. No.	Name	Role
1	Prof. Rajesh Shenoy	Chairperson
2	Dr. K.Y Reddy	Vice Chairperson
3	Dr. Thammaiah R. B	Convener
4	Mr. Roopesh Kumar Mrs. Manjubhargavi O. J	Faculty Members
5	Mr. Goutham Ms. Kritina	Student Members

Roles and responsibilities

The Anti-ragging committee of the college plays an important role in preventing and addressing incidents of ragging on campus. Their roles and responsibilities may include:

1. Student enrollment: Committee is responsible for enrolling students in the UGC portal for giving undertaking in the format.
2. Prevention: The committee is responsible for taking measures to prevent incidents of ragging on campus. This may involve conducting awareness campaigns, workshops, and training programs to educate students about the harmful effects of ragging and the consequences of engaging in such activities.
3. Complaints handling: The anti-ragging committee is responsible for receiving and handling complaints related to incidents of ragging. This may involve creating a mechanism for students to report incidents of ragging anonymously and ensuring that complaints are handled in a timely and sensitive manner.
4. Investigation: The committee is responsible for investigating incidents of ragging that are reported to them. This may involve conducting a thorough investigation and collecting evidence to determine the nature and severity of the incident.
5. Disciplinary action: The committee is responsible for recommending disciplinary action against students found guilty of ragging. This may involve imposing penalties such as fines, suspension, or expulsion from the college, depending on the severity of the incident.
6. Coordination: The anti-ragging committee is responsible for coordinating with other committees and departments within the college to ensure that the prevention and handling of ragging incidents is carried out effectively.

7. Reporting: The committee is responsible for submitting regular reports to the college administration and the regulatory authorities on the measures taken to prevent and handle incidents of ragging on campus.

1.1.5 Anti-sexual harassment and redressal Committee

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi O.J	Convener
3	Dr. Thammaiah R.B Mrs. Rajani Balaji	Faculty Members
4	Ms. Priya Ms. Apoorva	Student Members

Roles and responsibilities

The Anti-sexual harassment and redressal committee of the college plays a critical role in preventing and addressing incidents of sexual harassment on campus. Their roles and responsibilities include:

1. Prevention: The committee is responsible for taking measures to prevent incidents of sexual harassment on campus. This may involve conducting awareness campaigns, workshops, and training programs to educate students, faculty, and staff about the laws and policies related to sexual harassment and the consequences of engaging in such activities.
2. Complaints handling: The committee is responsible for receiving and handling complaints related to incidents of sexual harassment. This may involve creating a mechanism for students, faculty, and staff to report incidents of sexual harassment confidentially and ensuring that complaints are handled in a timely and sensitive manner.
3. Investigation: The committee is responsible for investigating incidents of sexual harassment that are reported to them. This may involve conducting a thorough investigation and collecting evidence to determine the nature and severity of the incident.
4. Redressal: The committee is responsible for providing redressal to the victim of sexual harassment. This may involve providing support, counseling, and medical assistance to the victim and taking appropriate action against the accused, such as imposing penalties like fines, suspension, or expulsion from the college.
5. Coordination: The committee is responsible for coordinating with other committees and departments

within the college to ensure that the prevention and handling of sexual harassment incidents are carried out effectively.

6. Reporting: The committee is responsible for submitting regular reports to the college administration and the regulatory authorities on the measures taken to prevent and handle incidents of sexual harassment on campus. The committee plays a critical role in creating a safe and welcoming environment for all students, faculty, and staff, free from the harmful effects of sexual harassment in the campus.

1.2 ICT Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Sudipta Kumar Mohanty	Co-ordinator
3	Dr. Sudipta Kumar Mohanty Dr. Shilpa.P Dr. Harsha.D.V Mrs. Manjubhargavi O.J Dr. Umalatha Dr. Nethra. S Mr. Roopesh Kumar	Members
4	Mrs. Subbalakshmi.G	Website Co-ordinator

Roles and responsibilities

The ICT (Information and Communication Technology) cell in the college typically plays an important role in managing the college's technology infrastructure and providing technical support to students, faculty, and staff. Their roles and responsibilities may include:

1. Managing the college's IT infrastructure: The cell is responsible for managing the college's technology infrastructure, including its computer systems, networks, servers, and software applications.
2. Providing technical support: The cell is responsible for providing technical support to students, faculty, and staff, such as troubleshooting issues with hardware and software, configuring devices, and setting up networks.
3. Managing the college's website and online platforms: The cell is responsible for managing the college's website and online platforms, ensuring that they are up-to-date and providing relevant information to

students, faculty, and staff.

4. Ensuring network security: The cell is responsible for ensuring the security of the college's network and systems, including managing firewalls, antivirus software, and access controls.
5. Managing e-learning platforms: The cell is responsible for managing e-learning platforms, ensuring that they are up-to-date and functioning properly, and providing technical support to students and faculty.
6. Coordinating with other departments: The cell is responsible for coordinating with other departments in the college to ensure that technology is being used effectively to support the college's goals and objectives.
7. Planning for future technology needs: The ICT cell is responsible for planning for future technology needs, including evaluating new hardware and software, identifying areas for improvement, and ensuring that the college's technological infrastructure is scalable and adaptable to future changes.

1.2.1 e-Governance Committee

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Shilpa P	Convener
3	Mr. Roopesh Kumar Mr. Raju Krishna Kishore Ms. Harshitha, Heraizen Technologies Pvt.Ltd Ms. Veena Mrs.Sowmya Anil Mr. Harish	Members
4	Mrs. Subbalakshmi	Website Co-ordinator

Roles and responsibilities

The e-Governance committee in the college plays a role in implementing and maintaining digital systems and processes to improve the efficiency and effectiveness of administrative functions. Their roles and responsibilities include:

1. Developing and implementing digital systems: The committee is responsible for developing and implementing digital systems for various administrative functions such as admission, examination, attendance management, and finance management. This may involve collaborating with various departments to identify areas where digital systems can improve efficiency and effectiveness.

2. Providing training and support: The committee is responsible for providing training and support to college staff members to ensure that they can use the digital systems effectively. This may involve conducting workshops and training sessions to help staff members understand the features and functionalities of the digital systems.
3. Ensuring data security: The e-governance committee is responsible for ensuring that the digital systems used by the college are secure and that confidential data such as student records and financial information is protected from unauthorized access.
4. Monitoring and evaluating digital systems: The committee is responsible for monitoring and evaluating the effectiveness of the digital systems used by the college. This may involve conducting regular audits to identify areas for improvement and ensuring that the systems are updated and maintained regularly.
5. Ensuring compliance with regulations: The e-Governance committee is responsible for ensuring that the digital systems used by the college are compliant with relevant regulations such as data privacy and security laws.
6. Coordinating with other committees: The e-Governance committee is responsible for coordinating with other committees within the college such as the examination committee, admission committee, and finance committee to ensure that the digital systems are integrated and function smoothly.

The e-governance committee plays a critical role in implementing and maintaining digital systems and processes to improve the efficiency and effectiveness of administrative functions, enabling the college to operate more efficiently and effectively.

1.3 Hostel Co-ordination Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi O.J Dr. Thammaiah R. B. Mr. Narahari Prasad R. Ms. Yashoda C.	Chief warden (girls' hostel) Chief warden (boys' hostel) Deputy chief warden (boys' hostel) Deputy chief warden (girls' hostel)
3	Girls Hostel Wardens Boys Hostel Wardens Mr. Pradeep A.L Mr. Lokesh Naik	Members

Roles and responsibilities

The hostel co-ordination cell typically plays an important role in managing and coordinating various aspects of the college hostel. Their roles and responsibilities include:

1. **Managing the college hostel:** The hostel co-ordination cell is responsible for managing the hostels, including the maintenance of the building, ensuring that basic amenities such as water and electricity are available, and coordinating with the housekeeping staff to ensure cleanliness and hygiene.
2. **Overseeing student accommodation:** The cell is responsible for overseeing student accommodation, including allocation of rooms, maintenance of records of students residing in the hostel, and ensuring that the hostel rules and regulations are followed in coordination with the wardens.
3. **Ensuring safety and security:** The hostel co-ordination cell ensures the safety and security of students residing in the hostel. This includes implementing safety protocols, such as fire safety measures, and ensuring that security measures such as CCTV cameras and security guards are in place.
4. **Handling student grievances:** The cell in coordination with grievance redressal committee is responsible for handling student grievances related to hostel accommodation, food, and other related issues. This includes ensuring that a complaint redressal mechanism is in place and that student grievances are addressed in a timely and effective manner.
5. **Coordinating with other departments:** The cell is responsible for coordinating with other departments in the college such as the admission cell and student welfare committee to ensure that hostel facilities are aligned with the needs of students.
6. **Planning for future hostel needs:** The cell is responsible for planning for the future hostel needs of the college, such as identifying the need for additional hostel facilities and determining the budgetary requirements for such facilities.

The hostel co-ordination cell plays a critical role in ensuring the effective management of college hostel facilities, providing a safe and comfortable living environment for students, and addressing student grievances related to hostel accommodation.

1.3.1 Student Grievance and redressal committee (Hostel)

Composition

S. No.	Name	Role
1	Mr. T. K. Narayanappa	Chairperson
2	Dr. Anuradha M	Vice Chairperson
3	Mrs. Manjubhargavi O.J Chief wardens Girls hostel Wardens Boys hostel Wardens	Members

Roles and responsibilities

The student grievance and redressal committee in the hostel plays a crucial role in ensuring that the grievances and complaints of students residing in the hostel are addressed promptly and effectively. Their roles and responsibilities may include

1. Receiving complaints and grievances: The committee is responsible for receiving complaints and grievances from students residing in the hostel. This includes complaints related to issues such as accommodation, food, hygiene, safety, and security.
2. Investigating complaints: The committee is responsible for investigating complaints and grievances received from students, gathering relevant information, and verifying the facts before arriving at a decision.
3. Providing a fair hearing: The committee is responsible for providing a fair hearing to the complainant and ensuring that their grievances are heard in a non-judgmental and empathetic manner.
4. Resolving complaints: The committee is responsible for resolving complaints and grievances in a timely and effective manner. This includes identifying the root cause of the problem and implementing appropriate measures to address the issue.
5. Maintaining records: The committee is responsible for maintaining records of complaints received, investigations conducted, and the outcomes of the investigations.
6. Suggesting improvements: The committee is responsible for suggesting improvements in hostel facilities and services based on the complaints and grievances received from students.

Overall, the student grievance and redressal committee for hostel plays a critical role in ensuring that students residing in the hostel have a safe, comfortable, and conducive living environment and that their grievances and complaints are addressed promptly and effectively.

1.4 Scholarship Facilitating Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. SunithaVivek	Co-ordinator
3	Mrs. Shreya Rao Mr. Roopesh Kumar Mrs. Manjubhargavi O. J	Members

Roles and responsibilities

A scholarship facilitating cell is responsible for managing and facilitating scholarships for students. Their roles and responsibilities may include:

1. Identifying scholarship opportunities: The scholarship facilitating cell is responsible for identifying scholarship opportunities that are available for students from various sources such as government, private organizations, and international agencies.
2. Communication and awareness: The cell is responsible for providing information to students regarding scholarship opportunities, eligibility criteria, application procedures, and deadlines.
3. Facilitating the application process: The cell is responsible for facilitating the application process for scholarships, including helping students fill out application forms, providing guidance on the required documentation, and submitting applications on behalf of students.
4. Processing scholarship/free ships: The cell is responsible for processing scholarship awards, including verifying student eligibility, disbursing scholarship funds, and maintaining records of scholarship recipients.
5. Maintaining records: The cell is responsible for maintaining records of scholarship opportunities, applications received, and scholarship awards disbursed.
6. Liaising with scholarship providers: The cell is responsible for liaising with scholarship providers such as government agencies, private organizations, and international agencies to ensure that the college is aware of all available scholarship opportunities.
7. Providing guidance and counseling: The cell is responsible for providing guidance and counseling to students regarding their scholarship applications, as well as providing information on financial aid and other forms of support that may be available to them.

The Scholarship facilitating cell plays a critical role in ensuring that students have access to financial support through scholarships, and that the application process for scholarships is smooth and efficient.

1.5 Accounts and Finance Cell

Composition

S. No.	Name	Role
1	Mr. Satish	Chairperson
2	Dr. Anuradha M	Vice chairperson
3	Mr. Sreeramulu	Finance manager
4	Ms. Veena	Accounts assistant
	Mrs. Manjubhargavi O.J	Salary account In-charge
	Dr. Umalatha	Projects account In-charge

Roles and responsibilities

The Accounts and finance cell of PIMS is responsible for managing the financial transactions of the college, ensuring compliance with financial regulations, and providing financial reports and analysis to support decision-making. Their roles and responsibilities include:

1. Managing financial transactions: The cell is responsible for managing all financial transactions of the college, including payments, receipts, and transfers.
2. Maintaining financial records: The cell is responsible for maintaining accurate and up-to-date financial records, including balance sheets, income statements, cash flow statements, and other financial reports.
3. Preparing budgets: The cell is responsible for preparing the annual budget of the college, which outlines the expected income and expenses for the upcoming academic year.
4. Ensuring compliance with financial regulations: The cell is responsible for ensuring that all financial transactions are carried out in compliance with relevant financial regulations and guidelines.
5. Facilitating audits: The cell is responsible for facilitating audits of the college's financial records by external auditors, ensuring that all financial records are available for inspection and review.
6. Providing financial reports: The cell is responsible for providing financial reports and analysis to support decision-making by the college's management and governing bodies.
7. Managing financial aid and scholarships: The cell is responsible for managing financial aid and scholarships offered by the college, including disbursing funds, maintaining records, and providing support to students.
8. Liaising with banks and financial institutions: The cell is responsible for liaising with banks and other financial institutions to manage the college's accounts, including opening and closing accounts, managing

investments, and obtaining loans if necessary.

The accounts and finance cell plays a critical role in ensuring the financial stability and sustainability of the college, and in ensuring that financial transactions are carried out transparently and in compliance with relevant regulations and guidelines.

1.5.1 Purchase Committee

Composition

S. No.	Name	Role
1.	Dr. Anuradha M	Chairperson
2.	Dr. Sudipta Kumar Mohanty Dr. Umalatha	Members
3.	Mr. Sreeramulu	Finance officer

Roles and responsibilities

The Purchase committee is responsible for managing the procurement of goods and services for the college. Their roles and responsibilities may include:

1. Developing procurement process and procedures: The committee is responsible for developing procurement process and procedures that are consistent with the college's goals and objectives, as well as with relevant regulations and guidelines.
2. Identifying procurement needs: The committee is responsible for identifying the procurement needs of the college, including goods and services required for academic and administrative activities.
3. Identifying potential vendors: The committee is responsible for identifying potential vendors for the procurement of goods and services, based on factors such as quality, price, and delivery time.
4. Evaluating vendor proposals: The committee is responsible for evaluating vendor proposals and selecting vendors based on criteria such as quality, price, and delivery time.
5. Negotiating contracts: The committee is responsible for negotiating contracts with vendors, including terms and conditions such as price, delivery time, and payment terms.
6. Managing the procurement process: The committee is responsible for managing the procurement process, including issuing requests for proposals, receiving bids, and selecting vendors.
7. Ensuring compliance: The committee is responsible for ensuring compliance with relevant regulations and guidelines, as well as with the college's procurement policies and procedures.
8. Maintaining procurement records: The committee is responsible for maintaining records of procurement

activities, including contracts, purchase orders, and invoices.

The purchase committee plays a critical role in ensuring that the college's procurement activities are carried out efficiently, transparently, and in compliance with relevant regulations and guidelines. They help to ensure that the college obtains goods and services of the required quality, at the right price and in a timely manner, and that the procurement process is fair and transparent.

1.6 Admission Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi O. J	Co-ordinator
3	Dr. Thammaiah R. B	Admission approval in charge
4	Mr. Sam Philip	Admission promotion in charge
5	Ms. Merlin C. Mrs. Shwetha K. Mrs. Bhavani K.B. Ms. Megha Ms. Sajana S.	Members

Roles and responsibilities

The admission cell is responsible for managing the admission process and ensuring that it is conducted in a fair, transparent, and efficient manner. The following are the roles and responsibilities of an admission cell.

1. Application processing: The admission cell is responsible for receiving and processing applications from prospective students. This includes verifying the eligibility criteria, checking the authenticity of documents, and ensuring that all required information is provided.
2. Entrance Examinations: In some cases, the admission cell is responsible for conducting entrance examinations or coordinating with external agencies to conduct these examinations.
3. Interviewing candidates: The admission cell may be responsible for interviewing candidates to assess their suitability for the course or program they have applied for.
4. Selection of candidates: The admission cell is responsible for selecting candidates for admission based on a set of predefined criteria. This includes considering factors such as academic performance, entrance

examination scores, and other relevant criteria.

5. Providing information: The admission cell is responsible for providing information about the course or program, admission criteria, fees, and other relevant information to prospective students and their families.
6. Managing admissions: The admission cell is responsible for managing the admission process, including issuing admission letters, collecting fees, and ensuring that all necessary formalities are completed.
7. Handling queries: The admission cell is responsible for handling queries and helping prospective students and their families throughout the admission process.
8. Reporting and Analysis: The admission cell may be required to provide regular reports on the status of the admission process and conduct analysis to identify areas for improvement.

1.7 External Affairs and Operation Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Thammaiah - BU Communications Mr. Roopesh Kumar & Sowmya Anil- AISHE and NIRF Dr. K.Y. Reddy - AICTE Dr. Anuradha. M - NAAC & UGC	In charges
3	Mr. Sujay Mr. Prakash	Members

Roles and responsibilities

The External affairs and operations cell manages the college's external affairs and coordinating various operational activities. The following are the roles and responsibilities of an external affairs and operations cell in a college.

1. Managing public relations: The external affairs and operations cell is responsible for managing the college's public relations, including communication with external stakeholders such as students, parents, alumni, donors, and the media.
2. Coordinating with government agencies: The cell is responsible for coordinating with various government agencies to ensure compliance with regulations and obtaining necessary approvals.
3. Organizing events: The cell organizes events such as college fests, cultural events, and sports events to

promote the college's interests and activities.

4. Managing crisis situations: The cell is responsible for managing crisis situations such as natural disasters, accidents, or any other emergencies that may arise within the college.
5. Coordinating operations: The cell is responsible for coordinating various operational activities such as transportation, maintenance, housekeeping, and security.
6. Handling international affairs: The cell is responsible for handling international affairs such as managing international partnerships, collaborations, and agreements.
7. Providing strategic direction: The external affairs and operations cell is responsible for providing strategic direction to the college by analyzing market trends, identifying growth opportunities, and proposing new initiatives.

1.8 Infrastructure Development and Maintenance Cell

Composition

S. No.	Name	Role
1	Mr. Satish	Chairman
2	Dr. Anuradha M	Vice Chairperson/s
3	Mrs. Manjubhargavi O.J	Co-ordinator
4	Mr. Raju Krishna Kishore Mr. Pradeep A.L. Mr. Harish Mrs. Komaladevi	Members

Roles and responsibilities

The cell is responsible for developing, maintaining, and managing the physical infrastructure of the college. The following are the roles and responsibilities of an infrastructure development and maintenance cell in the college:

1. Developing infrastructure: The cell is responsible for developing the physical infrastructure of the college, including buildings, classrooms, laboratories, libraries, and other facilities.
2. Maintaining Infrastructure: The cell is responsible for ensuring that the physical infrastructure is well-maintained in a good condition, including regular maintenance, repairs, and upgrades.
3. Managing projects: The cell is responsible for managing infrastructure projects from planning to execution, including budgeting, resource allocation, and project management.

4. Ensuring compliance: The cell is responsible for ensuring that the college's infrastructure complies with safety, environmental, and other regulations.
5. Managing Resources: The cell is responsible for managing resources such as staff, equipment, and materials required for infrastructure development and maintenance. Identify any maintenance or repair needs and address them promptly.

The Infrastructure development and maintenance cell plays a critical role in ensuring that the physical infrastructure of the college is well-maintained, safe, and efficient, which is essential for providing a conducive environment for learning and research.



Dr. Anuradha. M
Principal
Padmashree Institute of
Management & Sciences

2. Academic Division

Cells and committees under Academic Division

- 2.1 Academic Cell
- 2.2 Examination Cell
- 2.3 Placement and Training Cell
- 2.4 Library and Information Cell
- 2.5 Extra-curricular Cell

2.1 Academic Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Sudipta Kumar Mohanty (Academic) Dr. Thammaiah R.B (Examination)	Co-ordinator
3	Dr. Umalatha Dr. Saradha Devi M.S Dr. Shilpa P Dr. Nethra S Mr. Roopesh Kumar Mrs. Manjubhargavi O. J Mrs. Akhil N.	Members

Roles and responsibilities

The Academic cell is responsible for managing and coordinating various academic programs and activities within the institution. The following are the roles and responsibilities:

1. Managing academic programs: The cell is responsible for developing and managing academic programs in various fields of study, including undergraduate, postgraduate, and research programs.
2. Ensuring quality of education: The cell is responsible for ensuring the quality of education and maintaining academic standards within the institution.
3. Planning and scheduling academic activities: The academic cell is responsible for planning and scheduling various academic activities, including classes, examinations, and assessments.

4. Evaluating and monitoring academic performance: The cell is responsible for evaluating and monitoring the academic performance of students, including conducting assessments and examinations, and providing feedback and guidance to students.
5. Managing faculty and staff: The academic cell is responsible for managing the faculty and staff involved in academic activities, including recruitment, training, and development.
6. Developing procedures: The cell is responsible for developing and implementing procedures related to academic programs, including admission criteria, grading systems, and academic regulations.
7. Managing academic resources: The cell is responsible for managing academic resources, including libraries, laboratories, and research facilities, to support academic activities.
8. Collaborating with external stakeholders: The cell is responsible for collaborating with external stakeholders, including industry, government, and academic institutions, to enhance academic programs and activities.

The Academic cell plays a crucial role in ensuring the quality of education and academic standards within the institution, and in providing a conducive environment for learning and research.

Committees under Academic Cell

2.1.1 Student grievance committee (Academic)

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Sudipta Kumar Mohanty	Convener
3	Dr. Umalatha Dr. Saradha Devi M.S Dr. Shilpa P Dr. Nethra S Mr. Roopesh Kumar Mrs. Manjubhargavi O. J Mrs. Rajani Balaji Mrs. Seema K.S	Members
4	Mr. Jonathan Ms. Aishwarya	Student members

The Student Grievance Redressal Committee is an important body within educational institutions that is responsible for addressing and resolving grievances of students. The roles and responsibilities of the SGRC typically include:

1. **Receiving and reviewing student grievances:** The committee will be accessible and approachable for students to raise their grievances. The committee should receive complaints from students in writing or through an online portal and review them promptly.
2. **Investigating grievances:** The committee will conduct a thorough investigation of the grievances received to determine their validity and to gather all relevant information about the issue.
3. **Providing a fair hearing:** The committee will provide an impartial and fair hearing to the student who raised the grievance. They should also listen to the other party involved and make a decision based on the evidence provided.
4. **Offering resolution options:** The committee will suggest a range of options to resolve the grievance, which could include mediation, negotiation, or any other alternative dispute resolution process.
5. **Communicating the decision:** The committee will communicate its decision to the student who raised the grievance in writing or through an online portal, explaining the reasons for the decision and any actions that will be taken to resolve the issue.
6. **Maintaining records:** The committee will maintain accurate and confidential records of all grievances received and their resolution, which can be used for future reference.
7. **Providing feedback:** The committee will provide feedback to the institution on the issues raised by students and any systemic problems that need to be addressed.

In summary, the SGRC plays a critical role in ensuring that student grievances are handled promptly, fairly, and efficiently. The committee should be committed to providing a supportive and safe environment for all students, and ensuring that their voices are heard and their concerns are addressed.

2.1.2 LMS Co-ordination committee

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Sudipta Kumar Mohanty	Co-ordinator
3	Biotechnology – Dr. Sudipta Kumar Mohanty Clinical Nutrition and Dietetics & Food and Nutrition – Dr. Shilpa P Microbiology – Dr. Sri Harsha Biochemistry – Mrs. Manjubhargavi O.J Food technology – Dr. Umalatha B.Sc. – Dr. Nethra S BCA – Mr. Roopesh Kumar Ms. Harshitha – Heraizen technologies	In charges

Roles and responsibilities

The Learning Management System (LMS) co-ordination committee in the college is responsible for managing and coordinating the use of the LMS within an institution. The following are the roles and responsibilities of an LMS co-ordination committee:

1. Developing and implementing LMS Policies: The committee is responsible for developing and implementing policies related to the use of the LMS within the institution, including guidelines for content creation, course management, and student engagement.
2. Coordinating LMS usage: The committee is responsible for coordinating the usage of the LMS within the institution, including overseeing user access, monitoring usage, and ensuring that the system is used effectively.
3. LMS training: The committee is responsible for conducting training sessions for faculty, staff, and students to ensure that they are familiar with the LMS and can use it effectively.
4. Managing LMS Content: The committee is responsible for managing the content available on the LMS, and ensuring that it is up-to-date, relevant, and useful for students and faculty.
5. LMS security and data privacy: The committee ensures the security and data privacy of the LMS, including implementing necessary security measures and data protection.
6. Managing LMS technical Issues: The committee is responsible for managing any technical issues related to the LMS, including troubleshooting, maintenance, and upgrades.

7. Collaborating with external LMS providers: The committee is responsible for collaborating with external LMS providers to enhance the functionality and effectiveness of the LMS.
8. Evaluating LMS Performance: The committee is responsible for evaluating the performance of the LMS, including conducting user surveys, gathering feedback, and making improvements based on the results. The committee plays a critical role in ensuring the effective use of the LMS within the institution, and in providing a quality learning experience for students and faculty.

2.2 Examination Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Thammaiah R. B	Co-ordinator
3	Mr. Raju Krishna Kishore Mr. Roopesh Kumar Mr. Sujay Mr. Prakash Mr. Shivraju	Members

Roles and responsibilities

The roles and responsibilities of an examination cell typically include:

1. Preparing exam materials: The examination cell is responsible for preparing indents for exam papers, answer sheets, and other materials required for conducting exams.
2. Conducting exams: The examination cell is responsible for conducting exams and ensuring that all rules and regulations are followed.
3. Handling student records: The examination cell is responsible for maintaining accurate records of student grades, attendance, and other information related to examinations.
4. Handling exam-related complaints: The examination cell is responsible for addressing any complaints or issues related to examinations from students, faculty, or other stakeholders.
5. Ensuring security: The examination cell is responsible for ensuring the security of exam materials, preventing cheating, and maintaining confidentiality.
6. Coordination with faculty: The examination cell is responsible for coordinating with faculty to ensure that exams are aligned with the curriculum and learning objectives.

7. Coordination with other departments: The cell is responsible for coordinating with other departments, such as administration and finance, to ensure that all resources required for conducting exams are available.
8. Continuous improvement: The cell is responsible for continuously reviewing and improving the examination process to ensure that it is fair, efficient, and effective.

2.3 Placement and Training Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu B. K	Placement officer
3	Dr. Nagamani J.E Ms. Subbalakshmi. G	Members

Roles and responsibilities

The placement and training cell is responsible for assisting students in finding employment and providing them with training opportunities to enhance their employability. The roles and responsibilities of the placement and training cell typically include:

1. Identifying potential employers: The cell is responsible for identifying potential employers and building relationships with them to facilitate campus placements.
2. Organizing campus placements: The cell is responsible for organizing campus placements and coordinating with companies to conduct interviews on campus.
3. Providing career counseling: The cell is responsible for providing career counseling to students and helping them identify their career goals and aspirations.
4. Conducting career development workshops: The cell is responsible for conducting workshops on career development, resume writing, interview skills, and other related topics to help students prepare for job interviews.
5. Offering training programs: The placement and training cell is responsible for offering training programs to enhance the employability of students, such as soft skills training, personality development, and technical training.
6. Maintaining alumni relations: The cell is responsible for maintaining relationships with alumni and facilitating job opportunities for current students through alumni networks.

7. Providing industry insights: The placement and training cell is responsible for providing insights into the current job market, industry trends, and job opportunities to students.
8. Conducting surveys: The cell is responsible for conducting surveys to gather information about student placement outcomes and the effectiveness of the placement and training program.
9. Coordinating with academic departments: The cell is responsible for coordinating with academic departments to ensure that the curriculum is aligned with industry requirements and that students are prepared for the job market.
10. Continuous improvement: The cell is responsible for continuously reviewing and improving the placement and training program to ensure that it meets the evolving needs of students and employers.

2.3.1. Competitive examination committee

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu B. K	Convener
3	Dr. Raghunath N. Dr. Dhanalakshmi G. Mrs. Komaladevi K.C	Members

Roles and responsibilities

The roles and responsibilities of a competitive exam committee include

1. Identifying the relevant exams: The committee is responsible for identifying the competitive exams that are relevant to the students at the college.
2. Coordinating with exam conducting bodies: The committee is responsible for coordinating with the exam conducting bodies to facilitate the conduct of the exams.
3. Creating awareness: The committee is responsible for creating awareness among the students about the exams, the eligibility criteria, the application process, and the exam dates.
4. Providing coaching and training: The committee is responsible for providing coaching and training to the students to prepare them for the exams.
5. Conducting mock tests: The committee is responsible for conducting mock tests to help the students assess their preparation levels.
6. Facilitating registrations: The competitive exam committee is responsible for facilitating the registration

of the students for the exams.

7. Providing guidance: The competitive exam committee is responsible for providing guidance to the students on the next steps after the exam, such as counseling, admission processes, and scholarship applications.

The cell helps in providing opportunities for students to showcase their talent and compete at a national level, and in guiding them towards a successful future.

2.4 Library and Information Cell

Composition

S. No.	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Sudipta Kumar Mohanty	Co-ordinator
3	Mrs. Manjula C. Mr. Ananda T.M	Librarians
4	Dr. Umalatha Dr. Nethra S Dr. Shilpa P Mrs. Manjubhargavi O. J	Members

Roles and responsibilities

The library and information cell is responsible for providing students with access to academic resources and information to support their academic pursuits. The roles and responsibilities of the library and information cell typically include:

1. Acquiring and managing resources: The cell is responsible for acquiring and managing academic resources such as books, journals, and databases, both in print and electronic formats.
2. Providing access to resources: The library and information cell is responsible for providing students with access to these resources, through lending, inter-library loan, or online access.
3. Maintaining library infrastructure: The library and information cell is responsible for maintaining the library infrastructure, such as the library building, furniture, and equipment.
4. Providing reference services: The library and information cell is responsible for providing reference services to students, such as assistance with finding resources, using online databases, and citing sources.
5. Managing library software: The library and information cell is responsible for managing library software, such as cataloging software, circulation software, and online database access.

6. Collaborating with academic departments: The library and information cell is responsible for collaborating with academic departments to ensure that the library resources support the curriculum and the research needs of the faculty and students.
7. Collecting feedback and assessing library services: The library and information cell is responsible for collecting feedback from students and faculty on library services and using this feedback to continuously improve the library services.
8. Continuous improvement: The library and information cell is responsible for continuously reviewing and improving the library services to ensure that they meet the evolving needs of the academic community.
9. The library and information cell supports the academic pursuits of students and faculty by providing them with access to information and resources, and helping them develop the necessary skills for information literacy and research.

Roles and responsibilities with respect library purchases

Every year an ad hoc library purchase committee is constituted including library and information cell members. The roles and responsibilities of the library purchase committee typically include:

1. Identifying the library's needs: The library purchase committee is responsible for identifying the library's needs and determining the types of resources that need to be purchased.
2. Budget planning: The library purchase committee is responsible for planning the budget for purchasing resources based on the needs of the library.
3. Evaluating and selecting vendors: The library purchase committee is responsible for evaluating and selecting vendors who can supply the required resources.
4. Conducting negotiations: The library purchase committee is responsible for conducting negotiations with vendors on pricing, delivery schedules, and other terms of purchase.
5. Monitoring purchases: The library purchase committee is responsible for monitoring the purchases and ensuring that they meet the required standards and specifications.
6. Ensuring compliance with copyright laws: The library purchase committee is responsible for ensuring compliance with copyright laws and licensing agreements while purchasing resources.
7. Maintaining records: The library purchase committee is responsible for maintaining records of purchases and invoices for auditing and accounting purposes.
8. Soliciting feedback: The library purchase committee is responsible for soliciting feedback from library users and incorporating it into the purchase decisions.
9. Continuous improvement: The library purchase committee is responsible for continuously reviewing and improving the purchase process to ensure that it is efficient and cost-effective.

Overall, the library purchase committee plays a critical role in ensuring that the library has access to the

resources necessary to support the academic and research needs of the college community, while also ensuring that the purchasing process is transparent, efficient, and compliant with legal requirements.

2.5 Extra-curricular cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mrs. Manjubhargavi. O.J Dr. Indu B.K	Co-ordinators
3	Dr. Nethra. S Mr.Karthik P. Mrs. Komaladevi K.C. Dr.Sunitha Vivek	Member
4	Ms. Aishwarya Patil Ms. Aashima Mr. Varun Patil Mr. Nithin J.Gundar	Student members

Roles and responsibilities

The extracurricular cell is responsible for organizing and managing various activities and events that enhance the overall development of the students outside of the academic curriculum. The roles and responsibilities of the extracurricular cell include:

1. Planning and organizing extracurricular activities: The extracurricular cell is responsible for planning and organizing various extracurricular activities, such as sports events, cultural events, talent shows, and community service programs in coordination with respective clubs and committees.
2. Coordinating with other college departments: The extracurricular cell works closely with other departments of the college, to ensure that extracurricular activities are aligned with the overall objectives of the college.
3. Recruiting and managing volunteers: The extracurricular cell selects student volunteers to support the planning and execution of extracurricular activities.
4. Managing budgets: The extracurricular cell is responsible for managing budgets for extracurricular activities, including fundraising and sponsorships.
5. Providing resources: The extracurricular cell is responsible for providing resources, such as equipment,

facilities, and materials, necessary for organizing the extracurricular activities.

6. Developing and implementing policies and procedures: The extracurricular cell develops and implements policies and procedures related to extracurricular activities, such as safety guidelines, risk management protocols, and eligibility criteria.
 7. Promoting extracurricular activities: The extracurricular cell promotes extracurricular activities to students and encourages their participation.
 8. Evaluating and assessing extracurricular activities: The extracurricular cell evaluates and assesses the effectiveness of extracurricular activities and uses the feedback to improve the quality of the programs.
 9. Encouraging leadership and teamwork skills: The extracurricular cell encourages leadership and teamwork skills among the students through the extracurricular activities.
 10. Fostering community engagement: The extracurricular cell fosters community engagement by involving students in community service programs and encouraging them to participate in social and civic initiatives.
- Overall, the extracurricular cell plays an important role in fostering the holistic development of students and providing them with opportunities to explore their talents, interests, and passions beyond the classroom. It also helps to create a vibrant campus culture that promotes social and personal growth, enhances student engagement, and contributes to the overall well-being of the college community.

2.5.1. Student clubs – Mentors for individual clubs

S. No	Name	Role
1	Eco club	Mentor - Dr. Nethra S
2	Artisans club	Mentor - Dr. Sunitha Vivek
3	Cultural club	Mentor - Mrs. Manjubhargavi. O. J and Dr. Indu B. K
4	Health club	Mentor - Dr. Muhib Jahan
5	Nutrition club	Mentor - Dr. Shilpa P

Roles and responsibilities

Student clubs are an important part of the experience, as they provide students with opportunities to engage in extracurricular activities and pursue their interests beyond the classroom.

Student clubs in the college are:

Sports club: A sports club provides opportunities for students to participate in various sports activities, such as basketball, football, cricket, volleyball, and tennis. These clubs also disseminate the information about intercollegiate competitions, tournaments, and friendly matches organized by other institution.

Yoga club: A yoga club provides opportunities for students to learn and practice yoga, meditation, and mindfulness techniques. These clubs also organize workshops, retreats, and seminars on yoga and wellness.

Nutrition club: The nutrition club provides opportunities for students to learn about healthy eating habits, food choices, and nutritional requirements. These clubs also organize cooking classes, nutrition counseling sessions, and wellness programs.

Eco club: An eco-club provides opportunities for students to learn about environmental sustainability, conservation, and protection. These clubs also organize eco-friendly initiatives, such as tree-planting drives, waste reduction campaigns, and energy-saving programs.

Health club: A health club provides opportunities for students to learn about various health issues, such as mental health, sexual health, and physical health. These clubs also organize health camps, awareness programs, and first-aid training sessions.

Cultural club: A cultural club provides opportunities for students to explore and celebrate the diversity of cultures, languages, and traditions. These clubs also organize cultural festivals, exhibitions, and performances.

The roles and responsibilities of student clubs include:

1. **Planning and organizing events:** Student clubs are responsible for planning and organizing various events and activities related to their respective themes and objectives.
2. **Recruiting and managing members:** Student clubs recruit and manage members who share their interests and passions.
3. **Coordinating with the college administration:** Student clubs work closely with the college administration to obtain necessary approvals, resources, and support for their activities.
4. **Managing budgets:** Student clubs are responsible for managing budgets for their activities, including fundraising and sponsorships.
5. **Providing resources:** Student clubs provide resources, such as equipment, materials, and facilities, necessary for organizing their events and activities.
6. **Developing and implementing policies and procedures:** Student clubs develop and implement policies and procedures related to their activities, such as safety guidelines, risk management protocols, and eligibility criteria.
7. **Promoting of club activities:** Student clubs promote their activities to students and encourage their participation.
8. **Evaluating and assessing their activities:** Student clubs evaluate and assess the effectiveness of their activities and use the feedback to improve the quality of their programs.

Student clubs play an important role in creating a vibrant campus culture that promotes social and personal growth, enhances student engagement, and contributes to the overall well-being of the college community.

2.5.2. Sports committee

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Mr. LokeshNaik	Convenor
3	Mr. Roopesh Kumar Mr. Raju Krishna Kishore Mrs. Komala Devi	Members

Roles and responsibilities

The roles and responsibilities of a sports committee include:

1. Overseeing and managing the college's sports program: The committee is responsible for overseeing and managing the college's sports program, including scheduling, facilities, and equipment.
2. Promoting sports participation: The committee is responsible for promoting participation in sports programs and events through marketing and outreach efforts, including organizing intramural sports and encouraging student involvement.
3. Managing finances: The committee is responsible for managing the finances of the college's sports program, including budgeting, fundraising, and accounting.
4. Maintaining compliance with regulations: The committee is responsible for ensuring compliance with college and external regulations, such as Title IX and NCAA rules, and reporting any violations to the appropriate authorities.
5. Planning and organizing events: The committee is responsible for planning and organizing sporting events, such as homecoming games or tournaments, and coordinating with other departments or organizations as necessary.
6. Assessing and improving the program: The committee may be responsible for assessing the effectiveness of the sports program and making recommendations for improvements facilities, and programs.

2.5.3. Cultural Committee

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Nethra S	Convenor
3	Dr. Indu B.K Mrs. Manjubhargavi O. J Mrs. Shanthala	Members

Roles and responsibilities

The roles and responsibilities of a cultural committee include:

1. Planning and organizing cultural events: The committee is responsible for planning and organizing various cultural events such as festivals, cultural fests, celebrating cultural days, dance and music programs, and other related programs.
2. Promoting cultural diversity: The committee plays a crucial role in promoting cultural diversity and inclusivity on campus. They organize events that highlight different cultures, traditions, and practices, creating a platform for students to learn about different cultures and respect cultural differences.
3. Managing finances: The committee is responsible for managing the finances of cultural events, including budgeting, fundraising, and accounting.
4. Collaborating with other departments: The committee collaborates with other departments and organizations on campus to organize joint cultural events and to support initiatives that promote cultural diversity.
5. Communication: The committee is responsible for promoting cultural events to the student body and broader community, using various channels such as social media, posters.
6. Assessing and improving the program: The committee assesses the effectiveness of the cultural program and makes recommendations for improvements..
7. Fostering talent and creativity: The committee provides a platform for students to showcase their talents and creativity through various cultural events, fostering a sense of community and belonging.
8. Creating a welcoming environment: The committee plays a crucial role in creating a welcoming environment for students from diverse backgrounds, promoting respect, and understanding among students.

2.5.4. Event organizing committee

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu B.K	Convenor
3	Mrs. Subbalakshmi G Dr. Thammaiah R. B Mrs. Manjubhargavi O.J Dr. Umalatha Dr. Nethra S Dr. Shilpa P Dr. Sunitha Vivek Mrs. Komala Devi	Members

Roles and responsibilities

The roles and responsibilities of an event organizing committee include:

1. Planning and organizing events: The committee is responsible for planning and organizing various events such as cultural events, sports events, fairs, concerts, and other related programs.
2. Coordinating with other departments and organizations: The committee collaborates with other departments and organizations on campus to organize joint events and to support initiatives that promote community engagement.
3. Communication: The committee is responsible for promoting events to the student body and broader community, using various channels such as social media, posters, and word of mouth.
4. Logistics and operations: The committee is responsible for overseeing the logistics and operations of events, including setting up the venue, arranging for equipment and supplies, and managing event flow.
5. Ensuring safety and security: The committee is responsible for ensuring the safety and security of participants and attendees, including implementing safety procedures, monitoring the event, and responding to emergencies.
6. Assessing and improving the program: The committee assesses the effectiveness of events and makes recommendations for improvements in organizing events.
7. Fostering a sense of community: The committee plays a crucial role in fostering a sense of community and belonging among students, promoting engagement and participation in campus life.

2.5.5. NSS/NCC

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Thammaiah R. B	NSS Officer
3	Mr.Karthik Mrs. Shruthi A. M Mrs. Divyashree	Members

Roles and responsibilities

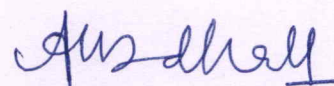
The National Service Scheme (NSS) and National Cadet Corps (NCC) are two organizations that operate in colleges in India, aimed at fostering community engagement and leadership development. The roles and responsibilities of NSS and NCC committees in Padmashree Institute of Management and Sciences may include:

NSS Committee:

1. Identifying and organizing community service opportunities: The NSS committee identifies and organizes community service opportunities for students, such as blood donation drives, environmental clean-up campaigns, and awareness-raising programs.
2. Coordinating with local NGOs and community organizations: The NSS committee collaborates with local NGOs and community organizations to identify needs and opportunities for service, and to provide support for student-led service initiatives.
3. Organizing training and orientation programs: The NSS committee organizes training and orientation programs for student volunteers, providing them with skills and knowledge necessary to carry out service projects effectively.
4. Assessing and improving the program: The NSS committee assesses the effectiveness of the program and makes recommendations for improvements, including changes to policies, procedures, and events.
5. Promoting community engagement: The NSS committee promotes community engagement among students, encouraging them to take an active role in addressing social issues and contributing to the betterment of their communities.

NCC Committee:

1. Providing leadership and character development training: The NCC committee provides leadership and character development training for students, helping them develop self-discipline, teamwork, and communication skills.
2. Organizing outdoor activities and adventure sports: The NCC committee organizes outdoor activities and adventure sports for students, providing them with opportunities to develop physical fitness and mental resilience.
3. Providing opportunities for national service: The NCC committee provides opportunities for students to engage in national service activities, such as disaster relief efforts, rural development projects, and other initiatives.
4. Coordinating with local and national NCC units: The NCC committee coordinates with local and national NCC units to provide support and resources for student-led initiatives.
5. Assessing and improving the program: The NCC committee assesses the effectiveness of the program and makes recommendations for improvements.
6. Promoting national unity and social integration: The NCC committee promotes national unity and social integration among students, encouraging them to appreciate and respect diversity and cultural differences.



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3. Research and Development Division

Cells and committees under Research and Development Division

3.1 Research and Innovation Cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson/Research Head
2	Dr. Umalatha S	Co-ordinator
3	Dr. Sudipta Kumar Mohanty Dr. Umalatha Dr. Nethra. S Dr. Shilpa P Dr. Dhanalakshmi G Dr. Sriharsha D.V Dr. Nagamani J.E Dr. Sujatha B Mrs. Subbalakshmi G Mrs. Prabhavathi	Members

Roles and responsibilities

The Research and Innovation Cell is responsible for promoting research and innovation among students and faculty. The roles and responsibilities include:

1. Promoting research culture: The committee promotes a research culture among students and faculty by creating awareness about research, disseminating research findings, and organizing seminars, conferences, and workshops related to research.
2. Providing resources and support: The committee provides resources and support for research and innovation, including access to research facilities, funding opportunities, and mentorship programs.
3. Identifying research opportunities: The committee identifies research opportunities and encourages students and faculty to undertake research projects in areas of interest and relevance.
4. Facilitating collaboration and partnerships: The committee facilitates collaboration and partnerships between students, faculty, and industry experts to foster innovation and promote the commercialization of research.
5. Promoting intellectual property rights: The committee promotes awareness and protection of intellectual property rights, including patents and copyrights, and encourages students and faculty to file patents for

their innovative ideas.

6. Providing training and skill development: The committee provides training and skill development opportunities for students and faculty, including courses on research methodology, data analysis, and research ethics.
7. Encouraging entrepreneurship: The committee encourages entrepreneurship by supporting the development of startup ventures based on innovative ideas and research outcomes.
8. Creating a research network: The committee creates a research network within the college and with other academic institutions and research organizations, industries, NGO's facilitating collaborations, joint research, and sharing of resources.
9. Assessing and improving the program: The committee assesses the effectiveness of the program and makes recommendations for improvements, including changes to policies, procedures, and events.

3.2 Extension and Outreach Cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson/Research Head
2	Dr. Shilpa P Dr. Indu B.K	Co-ordinator
3	Dr. Muhib Jahan Ms. Sheethal Mrs. Suma Ms. Rani Ms. Saipriya Ms. Deepa	Members

Roles and responsibilities

The Extension and Outreach Cell of Padmashree Institute of Management and Sciences is responsible for extending the resources and expertise of the college to the broader community. The roles and responsibilities include:

1. Identifying community needs: The committee identifies the needs of the local community, including social, economic, and educational needs.
2. Developing outreach programs: The committee develops outreach programs to address the identified

community needs, including programs related to education, health, environment, and social welfare.

3. Coordinating with local organizations: The committee coordinates with local organizations, NGOs, and government agencies to identify opportunities for collaboration and partnership.
4. Mobilizing student volunteers: The committee mobilizes student volunteers to participate in community service activities, including teaching, mentoring, and community development programs.
5. Providing resources and expertise: The committee provides resources and expertise from the college to the community, including access to library resources, research expertise, and educational programs.
6. Assessing and monitoring the impact of outreach programs: The committee assesses and monitors the impact of outreach programs on the community, including measuring the success of programs in achieving their objectives.
7. Promoting social responsibility: The committee promotes social responsibility among students and faculty, encouraging them to participate in community service activities and to develop a sense of civic duty.
8. Advocating for community needs: The committee advocates for the needs of the community, working to raise awareness of community issues and to influence policy decisions at the local and national level.
9. Creating partnerships: The committee creates partnerships with other academic institutions, NGOs, and government agencies to share resources and expertise, and to foster collaboration and innovation in community outreach.

3.3 Entrepreneurship Development Cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu B.K	Co-ordinator
3	Dr. Umalatha Ms. Subbalakshmi G Mrs. Rajani Balaji	Members

Roles and responsibilities

The Entrepreneurship Development Cell is responsible for promoting entrepreneurship among students and faculty, as well as fostering innovation and the development of new businesses. The roles and responsibilities include:

1. Creating awareness: The cell creates awareness among students and faculty about entrepreneurship and

its importance in today's economy.

2. Providing resources and support: The cell provides resources and support for aspiring entrepreneurs, including access to mentorship programs, funding opportunities, and incubation centers.
3. Offering training and skill development: The cell offers training and skill development programs for students and faculty to equip them with the knowledge and skills needed to start and manage their own businesses.
4. Encouraging idea generation: The cell encourages students and faculty to generate innovative business ideas and helps them turn those ideas into viable business plans.
5. Organizing entrepreneurship events: The cell organizes entrepreneurship events, such as business plan competitions, startup workshops, and networking sessions to provide exposure and opportunities to aspiring entrepreneurs.
6. Providing access to industry experts: The cell provides access to industry experts and successful entrepreneurs to offer guidance, advice, and mentorship to students and faculty.
7. Creating an ecosystem for entrepreneurship: The cell works to create an ecosystem for entrepreneurship within the college and the local community, fostering collaboration and innovation between students, faculty, and industry experts.
8. Encouraging startups: The cell encourages the development of startups by providing funding opportunities, incubation centers, and access to resources such as legal and accounting services.
9. Assessing and improving the program: The cell assesses the effectiveness of its program and makes recommendations for improvements, including changes to policies, procedures, and events.

The committee plays a crucial role in creating a culture of entrepreneurship and innovation within the college community, and in contributing to the economic development of the region.

3.4 Incubation Centre

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu B.K	Co-ordinator
3	Dr. Umalatha Ms. Subbalakshmi G Dr. Sudipta Kumar Mohanty Dr. Shilpa P Dr. Nagamani J.E Mrs. Rajani Balaji	Members

Roles and responsibilities

An incubation center facility in the institution provides resources, support, and guidance to students, alumni, and faculty members who are interested in starting and growing their own businesses. The roles and responsibilities include the following:

1. **Providing a physical space:** Incubation centers typically provide physical workspace for entrepreneurs to work on their projects. This can include access to office space, co-working spaces, and other facilities such as labs or maker spaces.
2. **Access to resources:** Incubation centers often provide access to resources such as funding, mentorship, training, and networking opportunities. These resources can help entrepreneurs develop their skills, expand their knowledge, and grow their networks.
3. **Supporting entrepreneurship culture:** Incubation centers play a key role in promoting entrepreneurship culture within the college community. They can organize events such as talks, workshops, and conferences, which help students to understand the startup ecosystem and develop their entrepreneurial skills.
4. **Collaboration with industry partners:** Incubation centers can facilitate collaboration between entrepreneurs and industry partners, providing access to resources and expertise that may not be available within the college.
5. **Support for startups:** Incubation centers also provide support to startups that are further along in their journey, such as helping them to secure funding, advising them on strategy, and connecting them with potential customers and investors.
6. **Facilitation of networking:** Incubation centers also play a critical role in facilitating networking among entrepreneurs, alumni, industry experts, and other stakeholders. This helps to create a supportive community of entrepreneurs and can lead to valuable collaborations and partnerships.

The goal of an incubation center is to provide a supportive environment that encourages and facilitates entrepreneurship among students, faculty, and alumni. By providing resources, support, and guidance, incubation centers can help aspiring entrepreneurs turn their ideas into successful businesses.

3.5 Patent & Publication Cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Umalatha Dr. Shilpa P Dr. Indu B.K	Co-ordinator
3	Dr. Sudipta Kumar Mohanty Dr. K.Y. Reddy Dr Thammaiah R. B Dr. Nethra.S Dr. Preenon Bagchi Dr. Dhanalakshmi G Dr. Nagamani J.E Dr. Sriharsha D.V	Members

Roles and responsibilities

A Patent and Publication cell is responsible for managing the intellectual property and research output of the institution. The roles and responsibilities include the following:

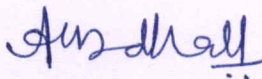
1. Management of Intellectual Property (IP): The cell is responsible for managing the IP portfolio of the college, including patents, copyrights, and trademarks. This involves identifying inventions, conducting prior art searches, drafting and filing patent applications, and managing the prosecution and maintenance of patents.
2. Encouraging innovation and research: The cell encourages innovation and research activities among students, faculty, and staff by providing guidance on the patenting process and facilitating the commercialization of inventions. This includes organizing workshops and training sessions on patenting and licensing, and identifying potential investors and industry partners.
3. Publication and dissemination of research: The cell is responsible for managing the research output of the institution, including the publication and dissemination of research papers, articles, and books. This involves coordinating with academic departments to identify research

output, maintaining a repository of research publications, and organizing events and conferences to showcase the research output of the institution.

4. Protection of research data: The cell is responsible for ensuring the protection and confidentiality of research data generated by the institution. This includes developing policies and procedures for data management, providing training to researchers on data security, and ensuring compliance with regulatory requirements related to data protection.
5. Facilitation of collaborations and partnerships: The cell plays a key role in facilitating collaborations and partnerships between the institution and external stakeholders such as industry partners, investors, and research organizations. This involves identifying potential partners, negotiating agreements and contracts, and coordinating with relevant departments to ensure successful collaborations.
6. Monitoring and evaluation: The cell is responsible for monitoring and evaluating the effectiveness of its activities and initiatives. This involves tracking the number of patents and publications generated by the institution, analyzing the impact of these outputs, and identifying areas for improvement.

The cell promotes and supports research and innovation activities, protect the intellectual property of the institution, and facilitate the commercialization of inventions and research output. By providing guidance and support to researchers, the cell can help to create a culture of innovation and entrepreneurship within the institution.




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4) Internal Quality Assurance Division (IQAD)

Cells and committees under Internal Quality Assurance Division

4.1 Internal Quality Assurance Cell (IQAC)

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Prof Rajesh Shenoy	Director
3	Dr. Umalatha	Coordinator
4	Dr. K.Y. Reddy	Member
4	Dr. Sarada Devi M.S	Member
5	Mrs. Rajani Balaji	Member
6	Dr. Sudipta Kumar Mohanty	Member
7	Mrs. Subbalakshmi G	Member
8	Mrs. Manjubhargavi O.J	Member
9	Dr. Thammaiah R.B	Member
10	Dr. Shilpa P	Member
11	Dr. Nethra. S	Member

Roles and responsibilities

An Internal Quality Assurance Cell (IQAC) in a college is a specialized unit that is responsible for maintaining and enhancing the quality of education and related activities. The roles and responsibilities of an IQAC can vary depending on the objectives and scope of the cell, but generally include the following:

1. **Development and Implementation of Quality Policies:** The IQAC is responsible for developing and implementing quality policies and procedures that govern the academic and administrative activities of the college. This involves developing quality benchmarks and standards, setting goals and objectives, and monitoring the implementation of quality policies and procedures.
2. **Assessment and Accreditation:** The IQAC is responsible for coordinating the assessment and accreditation activities of the college. This includes preparing and submitting reports for assessment and accreditation agencies, providing support to departments in the preparation of self-assessment reports, and organizing meetings with accreditation agencies.

3. Curriculum development and revision: The IQAC plays a key role in curriculum development and revision by ensuring that the curriculum is relevant, up-to-date, and meets the needs of the industry and society. This involves identifying areas for improvement, developing new courses and programs, and revising existing courses and programs.
4. Faculty development: The IQAC is responsible for organizing faculty development programs and activities that enhance the knowledge and skills of the faculty members. This includes organizing workshops, seminars, and training sessions on teaching and learning methodologies, research methodologies, and new technologies.
5. Student feedback and grievance redressal: The IQAC is responsible for collecting and analyzing student feedback on various aspects of the college, such as the quality of teaching, infrastructure, and facilities. The IQAC also ensures that student grievances are addressed in a timely and effective manner.
6. Monitoring and evaluation: The IQAC is responsible for monitoring and evaluating the effectiveness of its activities and initiatives. This involves tracking the progress of quality improvement initiatives, analyzing data on academic and administrative activities, and identifying areas for improvement. IQAC promotes and maintains the quality of education and related activities. By developing and implementing quality policies and procedures, and providing support to faculty and staff, the IQAC can help to create a culture of continuous improvement and innovation within the institution.

4.2 Environment cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Nethra.S Dr. Indu B.K	Co-ordinator
3	Mrs.Yashaswini Dr. Sunitha Vivek Mr. Pradeep	Members

Roles and responsibilities

The Environment Cell is responsible for creating awareness among students and staff about environmental issues and promoting sustainable practices within the college campus. The roles and responsibilities of the cell can vary depending on the objectives and scope of the cell, but generally include the following:

1. **Environmental awareness and education:** The Environment cell is responsible for creating awareness among students and staff about environmental issues and promoting sustainable practices within the college campus. This involves organizing workshops, seminars, and awareness campaigns on various environmental issues, such as climate change, biodiversity conservation, and waste management.
2. **Waste management:** The cell is responsible for managing the waste generated within the college campus. This involves developing and implementing waste management policies and procedures, promoting the use of eco-friendly products, and organizing waste management campaigns and drives.
3. **Conservation of natural resources:** The cell is responsible for promoting the conservation of natural resources, such as water and energy, within the college campus. This involves promoting the use of renewable energy sources, implementing water conservation measures, and organizing campaigns and drives to promote sustainable practices.
4. **Biodiversity conservation:** The cell is responsible for promoting the conservation of biodiversity within the college campus. This involves promoting the use of native plant species, developing green areas, and organizing awareness campaigns on the importance of biodiversity conservation.
5. **Sustainable transportation:** The cell is responsible for promoting sustainable transportation practices within the college campus. This involves promoting the use of public transportation, organizing carpooling campaigns, and developing bicycle lanes and parking facilities.
6. **Monitoring evaluation:** The cell is responsible for monitoring and evaluating the effectiveness of its activities and initiatives. This involves tracking the progress of environmental improvement initiatives, analyzing data on environmental practices and issues, and identifying areas for improvement.

The environment cell promotes environmental awareness and education, and to encourage sustainable practices within the college campus. By promoting the use of eco-friendly products, developing green areas, and organizing awareness campaigns, the environment cell can help to create a culture of sustainability within the institution.

4.3 Capacity building cell

Composition

S. No	Name	Role
1	Dr. Anuradha M	Chairperson
2	Dr. Indu	Convenor
3	Mrs. Subbalakshmi G Dr. Thammaiah R. B Mrs. Manjubhargavi O.J Dr. Umalatha Dr. Nethra S Dr. Shilpa P Dr. Sunitha Vivek Mrs. Komala	Members

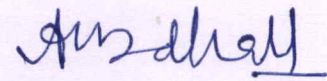
Roles and responsibilities

A Capacity Building Cell is responsible for enhancing the quality of education and training provided to students, improving the employability of graduates, and promoting the overall development of students. Here are some of the key roles and responsibilities of this cell:

1. Designing and implementing training programs: The cell is responsible for designing and implementing training programs that help students acquire the necessary skills and knowledge to succeed in their chosen fields. These training programs can be in the form of workshops, seminars, or online courses.
2. Industry-academia collaboration: The cell fosters collaboration between the college and the industry to provide students with industry-relevant training and career opportunities. This can be done by organizing internships, industry visits, and inviting industry experts to give lectures and workshops.
3. Career counseling: The cell provides career counseling services to students to help them make informed decisions about their future. This includes guidance on career choices, job prospects, and professional development opportunities.
4. Entrepreneurship development: The cell helps students develop entrepreneurship skills and promote entrepreneurship among students by organizing entrepreneurship development programs, startup competitions, and providing mentorship and support to student entrepreneurs.
5. Soft skills development: The cell focuses on developing the soft skills of students, such as communication skills, teamwork, leadership, and interpersonal skills. These skills are essential for success in any profession and can be developed through various training programs.

6. Research and development: The cell promotes research and development activities among students and faculty. This includes organizing research seminars, providing research grants, and encouraging students to participate in research projects.
7. Outreach activities: The cell organizes outreach activities to promote social responsibility among students. This includes organizing community service programs, awareness campaigns, and other initiatives that contribute to the welfare of society.

The cell plays a crucial role in enhancing the quality of education and training provided to students and promoting their overall development



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